STAFF VACANCY ANNOUNCEMENT

**eLearning Instructional Technologist**

**Department:** Academic Affairs  
**Position:** Full-time, 12 month plus complete benefit package  
**Salary:** $40,000-$45,000  
**Union Affiliation:** None  
**Posting Date:** November 2015

**Description**

The eLearning Instructional Technologist will work with the provost and faculty to promote and support technologies for academic instructional use. Candidates must have a passion for emerging technologies and a demonstrated ability to work with faculty for successful technology adoption. The eLearning Instructional Technologist reports directly to the Provost, supervises one part-time staff member, and collaborates with the Dean of Outreach, IT Director, faculty and other administrative professionals.

**Responsibilities**

The Instructional Technologist is responsible for the research, recommendation, development, implementation and management of existing and emerging technologies to enhance teaching and learning. This position includes responsibility for primary vision, support, and maintenance of the online learning management system (Moodle). The Instructional Technologist also works with IT and faculty to maintain the teaching and learning lab (Sandbox Classroom) where faculty get “hands on” opportunities to learn to make optimal use of instructional technology tools.

**Qualifications**

The successful candidate must meet the following qualifications:

- Bachelor’s degree in instructional technology, education or related field (Master’s preferred)
- Experience supporting Learning Management Systems (Moodle, Desire2Learn, Blackboard, etc...)
- In-depth knowledge of instructional and universal design strategies
- Excellent oral and written communication skills
- Demonstrated adoption of social media and emerging technologies in an educational setting
- Demonstrated ability to work professionally with students, faculty and staff
Experience delivering academic or professional training and conducting evaluation and assessment

Application

To apply, submit a letter of application, current vitae, and the names, addresses, and phone numbers of three professional references. To be fully considered, the letter of application must address all of the job qualifications. Send application materials to:

outreach@umwestern.edu

or

Dr. Anneliese Ripley
The University of Montana Western
710 South Atlantic St.
Dillon, MT 59725

Review of applications will begin January 4th, 2016.

The University & Dillon Area

The University of Montana Western, located in Dillon, Mont., is an innovative institution nestled in a scenic valley in the Rocky Mountains of south western Montana. The campus Full-Time Equivalent (FTE) for student enrollment is approximately 1,350. Montana Western has over 60 FTE faculty members, features small classes for all students and has been recognized for excellence by U.S. News and World Report. Montana Western’s small size and focus on education innovation have earned it the reputation of being a place where faculty and staff chose to collegially and creatively make a difference in the education of students. Montana Western is the first and only public four-year college in the nation to use block scheduling in which students take a single class at a time. This immersion learning program facilitates increased opportunities for experiential types of learning.

The mission of the University of Montana Western is to achieve academic excellence by sustaining a culture of concentrated experiential education. Montana Western services citizens of all ages with its academic, community service, and lifelong-learning programs. As part of the global community, Montana Western encourages diversity, international awareness, environmental responsibility, and mastery of technology as a gateway to the world.

Dillon, a community of 5,000 people, is known for outstanding public schools, safe environments, recreational opportunities and an excellent quality of life.

The University of Montana Western is an equal opportunity/affirmative action employer and encourages applications from qualified women, minorities, veterans and people with disabilities. Qualified candidates may request veterans, or disabilities preference in accordance with state law. Reasonable accommodations are provided in the hiring process for persons with disabilities. Finalists for this position will be subject to a criminal background investigation.