

# Grounds Jobs

## Work Study Job Description

University of Montana Western

710 S Atlantic St. Dillon MT 59725

**Department** - Facilities Services

**Department Head** – Michael Brown

**Classification (Name) of Position** - **Grounds**

**Student's Supervisor** Wade Bush/ Jake Johnson

**Office/Location** - Facilities Services

**Email Address** – [wade.bush@umwestern.edu](mailto:wade.bush@umwestern.edu)

**Phone #** 683-7326

**Qualifications for the position & the specific qualifications for the various levels/rates of pay associated with the position (if multiple pay rates & above minimum wage of \$13.00/hour):**

- Able to lift 50 pounds
- Repetitive motion
- Able to work alone/Self Starter
- Some mechanical ability
- Must be able to work out doors during all weather conditions

### **Purpose/Role of the position:**

Maintain Campus Grounds in a clean, safe manner

### **Duties/Responsibilities of the position & how they relate to the purpose/goal:**

Rake, sweep, operate hand tools. Mow Lawns, trim, weed as needed along with other outdoor tasks. Work to keep up and maintain the appearance of Campus. Willing to help in other campus tasks as well.

**The Financial Aid Office will submit evaluations to each department prior to the end of each semester.**