

# THE UNIVERSITY *of* MONTANA WESTERN

VA DECLARATION

OF INTENT

Award Year \_\_\_\_\_

UMW ID# 8 \_\_\_\_\_

Student Name \_\_\_\_\_

Permanent Mailing Address \_\_\_\_\_

Student Phone Number \_\_\_\_\_

TERM (please check **ALL** that Apply)  Summer (May-August)  Fall (August-December)  Spring (January-May)

STUDENT STATUS (please check)  Continuing  New

Degree program:  Certificate  Associates  Bachelor  Graduate Certificate

Major: \_\_\_\_\_

**Please check one:**

Post 9/11 GI Bill® (Chap. 33)  Vet Voc Rehab (Chap. 31)  VEAP (Chap. 32)

Montgomery GI Bill® (Chap. 30)  Chapter 1606  REAP (Chap. 1607)

DEA (Chap. 35) SSN of Veteran \_\_\_\_\_

I don't know

All full-time students are required to have health coverage. Students who do not wish to retain the UMW Student Health Plan must file a waiver. Do you plan to **waive** the UMW Student Health Plan?

Yes  No

Were you awarded a Purple Heart for your service?

Yes  No

# THE UNIVERSITY *of* MONTANA WESTERN

VA DECLARATION

OF INTENT

Award Year \_\_\_\_\_

Full Name \_\_\_\_\_

**Please initial each statement**

- All courses that are not successfully completed **must** be reported to the Veterans Administration. **Any change in your registration such as adding, dropping or withdrawing must be reported to this office.** You will be given the opportunity to explain why you were unable to successfully complete the course(s). Based on this information, the VA will either accept the explanation and allow payment of benefits up to the date of drop, withdrawal, or failure, or terminate benefits for the course(s), effective the first day of the semester creating and overpayment.
- You must attend classes on a regular basis. If you stop attending a class, you must officially drop the course(s), and notify a VA School Certifying Official (SCO) of the change in status.
- You must maintain satisfactory academic progress toward the educational objective stated on your VA Application for Benefits
- You must pursue the coursework for your major as outlined in the University of Montana Western Catalog. This program must be the same as indicated on the VA Application for Benefits. Courses in which you enroll that are not required for your degree will **not** be certified for benefits.
- VA will not pay for repeated courses unless the course is a graduation requirement and was not passed on the first attempt.
- VA will not pay for auditing courses.
- Credits by examination will not be counted toward enrollment for the receipt of VA benefits.
- Automatic VA Certification is **not** done each year. I understand I must submit the VA Declaration of Intent **EACH** year giving the SCO permission to certify my enrollment which uses my VA eligibility for the semesters marked.

Students must submit this form and the following documentation prior to being certified:

- Copy of Certificate of Eligibility (**New Students Only**)
- Copy of Change of Program/Place of Training: Form 22-1995 or 22-5495. Student should submit form to the Department of Veteran Affairs prior to requesting certification (**New Students Only**)
- All transcripts must be sent to UMW including JST from your time in the military. It is possible if UMW does not receive all transcripts and you have repeated a class that has already been passed previously, you will be responsible for repayment of that class that was certified.
- Authorization of Certification of Entrance/Reentrance: Form 28-1905 (if Chap. 31) with case manager's approval

I have read the above and understand my personal responsibilities in claiming VA benefits. I realize that UMW is responsible for communicating accurate enrollment data to the VA and that failure on my part to comply with the above conditions jeopardizes my continued receipt of VA education benefits.

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

**Please send your completed and signed form along with other documentation, if necessary, to the address below.**

**This form must be completed for each year benefits are requested**

University of Montana Western, Financial Aid Office, 710 South Atlantic, Dillon, Montana 59725  
Phone (406) 683-7511 Email: [finaid@umwestern.edu](mailto:finaid@umwestern.edu) or FAX: 406-683-7510