



# Quick Start Guide: Lucid

## LUCID AND CANVAS INTEGRATION

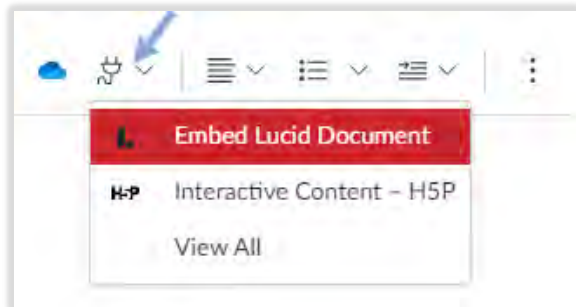
Lucid is a whiteboarding and charting software that integrates with Canvas. A variety of activities, including “Post-it” type discussions and brainstorming, can be facilitated using Lucid. Lucid documents can be easily embedded in the Canvas Rich Content Editor (RCE); if desired, Lucid documents can also be used for individual student assignment submissions.

### An Important Note about Set-Up

The first time students and instructors access Lucid within Canvas, they will be asked to log in. Use your UMW regular log-in credentials to do so. When setting up a Lucid in a course for the first time, make sure to tell Lucid that no one in the course is under 13 years old; likewise, it’s important for students to acknowledge that they are over 13 years old.

### Embedding a Lucid Document in the Rich Content Editor

Instructors can embed a Lucid Document anywhere that Canvas makes the Rich Content Editor available: Pages, Discussions, Assignments, and even Announcements. In the RCE toolbar, open the **Apps** menu by clicking the plug icon; then select **Embed Lucid Document**.



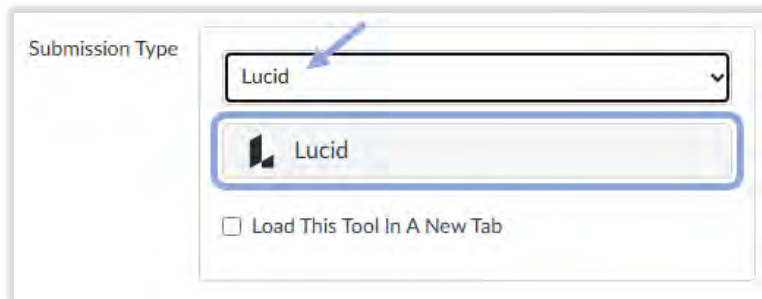
Once logged into Lucid, you can select from existing documents or create a new one.



## Creating a Lucid Assignment

The Canvas Lucid integration facilitates students completing a template document for submission. Students are unable to collaborate on these assignments; instead, Lucid will create a copy of the template for each student that can then be submitted for evaluation through SpeedGrader.

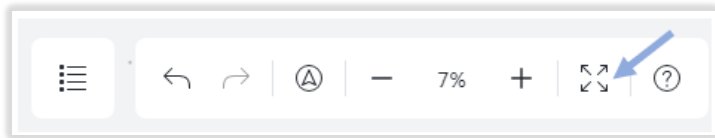
Begin by creating a Canvas assignment. In editing mode, select **Lucid** from **Submission Type**. Then click on the **Lucid** button to add the desired template document.



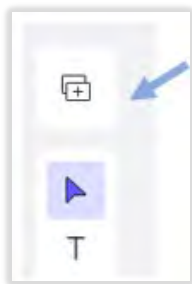
Set up the remainder of the assignment as desired.

## Hints for Working with Lucid in Canvas

- When embedding Lucid documents for collaboration, make sure that the **Embed settings** are set to **Edit** so that students can work on the document.
- Because the embedded Lucid work area is rather small, it can help to click into the **Full Screen** mode in the lower-right corner.



- To facilitate small group discussions, click on the **Breakout boards** icon above the toolbar.



- A timer, voting app, and comments area can be added by opening the “three-dots” menu at the top right.

*If you need further assistance, please contact eLearning at [elarning@umwestern.edu](mailto:elarning@umwestern.edu).*